



August 23, 2011

Dear Parents,

The end of the summer is quickly approaching and I have been busy getting things ready for our new Sunday school year! There are many new and exciting things happening in children's ministries, God has been very good to us! Please read the following letter carefully so our transition into the new Sunday school year will be a smooth one!

"Move-Up" Sunday

The start of our new Sunday school year will be **September 18th**. Please note that all children must be registered for the new year even if they were registered in the past. Registration forms may be picked up in the lobby on Sunday morning and returned to the registration bin, or you may download a form from our website at www.valleybrook.cc

More Information Needed:

It is our sincere desire to make our Sunday school time a successful experience for all children who attend Valley Brook Community Church. I would love to meet with you individually to discuss any special medical or learning accommodations that are necessary for your child. Please call me in the church office to make an appointment.

Curriculum

Last year we previewed a new curriculum for our children age 2 through those in grade 5. It was very well received by our teachers and the students so we will be using David Cook Curriculum this year for all Sunday school classes. This curriculum fulfills our children's ministry mission statement, and we are excited to offer it to our children. If you would like to review the curriculum, or have any questions, please feel free to call and make an appointment during office hours. I can be reached at 844-0001 ext. 12.

Sunday School Classes:

Nursery: Children who are newborn through age 23 months will meet for the full service. This group will meet in the High School music room. Please note that we have a security sticker system and paging system in place to insure the safety of our children. Each child will be given a security name tag sticker that will match a security sticker that the parent will take and must return in order to pick up his or her child. Children will not be released from our nursery unless a sticker is shown that matches the child's and the nursery pager is returned.

Age 2: **Our 2 year old children will meet for the full service.** This class will meet on the far left side of the community gym which is located in our lobby. Parents must come to sign their children out before they will be dismissed directly following the service.

Ages 3 & 4 Children who are 3 and 4 will join their parents in the auditorium for the family worship time at the beginning of the service and will be dismissed before the sermon to go to their class. Each week, beginning on September 18th, the teachers will meet the class on the right side of the gym. Parents must sign their children out before they will be dismissed after service.

Kindergarten: Children in Kindergarten will join their parents in the auditorium for the family worship time at the beginning of the service and will be dismissed before the sermon to go to their class. Each week, beginning on September 18th, the teachers will meet the class directly outside the auditorium and escort them to their class space which will be on the far left side of the gym. Parents must sign their children out before they will be dismissed after service.

Kindergarten through Grade 5: Students in Kindergarten through those in grade 5 will join their parents in the family worship time and will be dismissed before the sermon to go to class. On September 18th, the teachers will meet their classes in the rotunda and will escort them to their classrooms. Each teacher will be standing by a sign that designates the level they teach. If you have a younger child, please feel free to bring your child to meet his or her teacher. **Parents of children who are in the nursery through grade 3 are required to pick up their children immediately following the service before the coffee hour. Children in grades 4-5 do not need to be signed out, but will be escorted to the cafeteria by their teachers.**

Allergies: We are a peanut and nut free children's ministry! Please be sure to note any allergies that your child may have on the registration form and keep me posted on any changes that may occur.

Fire Emergency Procedure: In the unlikely event of a fire, the children will be escorted from the building by their classroom teachers to the tennis courts located at the rear of the building. No child will be released to a parent until the teacher has gathered the class in the meeting spot and taken the class attendance. Please do not take your child before the teacher has completed this process. **During a fire**

emergency, ALL CHILDREN FROM NEWBORN THROUGH GRADE 5 MUST BE SIGNED OUT BY THEIR PARENT OR GUARDIANS. CHILDREN WILL NOT BE RELEASED TO SIBLINGS!

Sunday Coordinators: Children's ministry has a team of coordinators who oversee the Sunday school hour. They take attendance, collect the children's offering, and are available to help the teachers and handle any emergency that may arise.

Midweek Programming For grades 4-5: Starting on **September 11th**, we will be offering a midweek club for kids in grades 4-5 called "GRAPPLE." I have begun plans to make Sunday nights come alive with games, music, and Bible adventures. Our club will meet from 7pm until 8:30 pm. at VBCC'S Student Center located at 345 Salmon Brook Street (Route 10 just past the High School on the right). Registration for the program is required and forms can be downloaded from the website or picked up in the church lobby.

Sick Child Policy: We ask that if you have a child who is sick with a fever or flu symptoms that you keep them at home and do not send them to Sunday school or to our midweek programs.

If you have any questions, please call me at the office. My number is 844-0001 ext. 12. Thank you for the privilege of working with your children. I am praying that this will be a year of spiritual growth for all our children!

Serving together,



Diane Heermance
Director of Children's Ministries

