

VALLEY BROOK COMMUNITY CHURCH (VBCC) VOLUNTEER SAFETY APPLICATION

This application is to be completed by individuals desiring to serve in a VOLUNTEER ministry position involving the supervision of or interaction with children or students. It is intended to help Valley Brook Community Church (VBCC) provide a safe and secure environment for children participating in VBCC programs. All information will be kept in strict confidence, except as required by law. Please answer all questions. An incomplete or illegible application will not be considered.

Full Legal Name: _____ Date: _____

First

Middle

Last

Cell Phone: _____ Email: _____

Date of Birth: _____ Sex: ____ M ____ F

Current Address: _____

City: _____ State: _____ Zip Code: _____

Occupation: _____

Emergency Contact: _____

Relationship: _____ Phone: _____

SOCIAL MEDIA (If applicable):

Facebook: _____

Twitter/X: _____

Instagram: _____

Other Social Media Account(s): _____

Please list any military service. If you served, did you fulfill your term of service, and what was your discharge status? _____

CHURCH ACTIVITY

How long have you been attending VBCC? _____ Member? Y N

Please list the churches you have attended over the past ten years:

Church Name: _____ **Years Attended:** _____

VOLUNTEER WORK

List any previous volunteer work related to children, youth or vulnerable adults, including ministry positions. (If more space is needed, add additional pages.)

Organization: _____

Phone: _____ Contact Person: _____

Type of Work: _____

Age Range of Children Served: _____ Gender(s): Male Female

Start Date: ____/____/____ End Date: ____/____/____

Organization: _____

Phone: _____ Contact Person: _____

Type of Work: _____

Age Range of Children Served: _____ Gender(s): Male Female

Start Date: ____/____/____ End Date: ____/____/____

FAITH JOURNEY & MINISTRY GROWTH

What role in our ministry are you looking to serve in? What age group?

What skills/experience do you bring to that role?

Why do you want to be involved in this ministry?

What life experiences have prepared you to serve in this ministry?

What are some of the areas where you could grow regarding working with children or students?

What do you think will be your greatest reward from working in this ministry?

In what ways can we train you and better equip you to impact the lives of our children or students?

When and how did you become a Christian?

Please share what you are doing to grow in your faith right now. Are there any areas in your faith where you are struggling?

Ministry volunteers have many opportunities to impact how our children and students develop in their faith; is there anything in your life that might hinder your ability to do that in an appropriate, loving, dependable and Christian way?

APPLICANT HISTORY

VBCC strives to provide a safe environment for children who participate in ministry programs. The following questions are in no way meant to offend or embarrass any applicant. For any 'yes' answer, please attach a detailed explanation in writing. An affirmative answer does not disqualify an applicant from volunteering, and this document will be kept highly confidential.

- Y N Have you ever been charged with or arrested for a sexual offense, sexual abuse or the subject of a sexual misconduct investigation offense relating to children, or crime of violence? *If yes, give date and location:* _____

- Y N Have you ever been reprimanded, asked to leave, disciplined or dismissed from any volunteer or employment position following an allegation of sexual misconduct, physical aggression, verbal aggression, or other inappropriate behavior?
- Y N Have you ever had a license, professional license or certificate suspended, surrendered or revoked while allegations of abuse or sexual misconduct were pending or under investigation, OR due to an adjudication or findings of abuse or sexual misconduct?
- Y N Do you now or have you ever sought out or intentionally viewed child pornography?
- Y N Have you ever physically or sexually abused a child, youth or vulnerable adult or been accused (wrongly or not) of physically or sexually abusing a child, youth or vulnerable adult?
- Y N Do you have any conditions or limitations preventing you from performing any activities relating to children's work? _____

Have you used illegal drugs in any form? *If yes, please explain.* _____

- Y N Did you experience physical or sexual abuse as a child? *If you answered yes to this question, please answer the following questions:*
At what age did the abuse occur, and how long did it continue? _____

REFERENCES

Please contact each of these references, get permission to list each as a reference, and let each reference know they will be contacted by a VBCC representative.

PERSONAL

Name: _____ Relationship: _____

Email: _____ Phone: _____

PROFESSIONAL (WORK SUPERVISOR IS STRONGLY PREFERRED)

Name: _____ Relationship: _____

Email: _____ Phone: _____

SPIRITUAL (VALLEY BROOK OR PREVIOUS CHURCH)

Name: _____ Relationship: _____

Email: _____ Phone: _____

VOLUNTEER STATEMENT AND RELEASE

PLEASE READ CAREFULLY BEFORE SIGNING

I authorize Valley Brook Community Church personnel to communicate with any prior employer or organization with whom I have volunteered in the past related to *work with children, minors or vulnerable adults*.

I authorize any reference or organization listed in this application, as well as *any* past employer or volunteer supervisor, to release any information contained in files or records concerning me. I authorize any reference, organization or past employer to provide any information (including opinions) that they may have regarding my character and fitness for any volunteer opportunity at VBCC.

In completing this Volunteer Application, I understand that information in this application will be used to determine volunteer eligibility at VBCC. In consideration of the receipt and evaluation of this volunteer application, I **release** the ministry, and its agents, from any and all liability for any damage that may result from furnishing such information to the ministry. I **waive** any right that I may have to inspect any information provided about me by any person or organization identified by me in this application, or any past employer, except as may be required by law.

If VBCC offers me a volunteer opportunity, a potential employer may contact VBCC or its representatives in the future concerning my volunteer record and performance at VBCC. Specifically, I agree that VBCC may share information with any future potential employer if such information relates to inappropriate behavior or moral turpitude.

I affirm that I will strictly comply with VBCC Safe Church policies and procedures, including those concerning protection of children, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies may result in my immediate dismissal.

The information contained in this application is true and correct. I understand and agree that any false answers or statements on this application, or any false statements made during the interview process, will be sufficient grounds for immediately discharging me from any volunteer position, no matter when discovered.

I understand to be able to volunteer, I will be required to consent and pass a Background Check investigation. I understand that adverse results in a Background Check, including ongoing Background Checks, could negate my current or continued volunteer opportunity.

I understand that I am required to notify my immediate supervisor if I am arrested, charged or accused of criminal behavior during my time of service as a volunteer at VBCC. To the extent required by law, this information will be kept confidential.

I HAVE CAREFULLY READ AND AGREE TO THE FOREGOING, I UNDERSTAND AND AGREE THAT A COPY OF THIS APPLICATION WILL BE AS VALID AS THE ORIGINAL.

Applicant Signature: _____ Date: _____

Applicant Name: _____

VOLUNTEER STATEMENTS AND AGREED CODE OF CONDUCT

PLEASE READ CAREFULLY BEFORE SIGNING

Please initial each of the following statements:

_____ I declare that all statements contained in this application are true and that any misrepresentation or omission is cause for rejection of my application, or dismissal from my volunteer or ministry involvement.

_____ I understand that my **references and contacts** from prior ministry or non-ministry work with children, youth or vulnerable adults may be contacted and that an appropriate **Background Check** will be conducted. I authorize investigations of all statements contained in this application, and I specifically authorize VBCC to undertake a Background Check.

_____ I understand that I may withdraw from the application process at any time.

_____ I understand that VBCC has a policy of ZERO TOLERANCE FOR ABUSE and takes all allegations of child abuse and neglect seriously. **VBCC personnel report all suspicions of child abuse or neglect to relevant law enforcement agencies.** I further understand that VBCC cooperates fully with authorities to investigate all cases of alleged abuse. Abuse of any kind is grounds for immediate dismissal from volunteer involvement and may support criminal charges.

_____ I declare that I am not an abuser or child molester. I have not perpetrated physical abuse, sexual abuse, emotional abuse or neglect against a child, minor or vulnerable adult, and I have never been accused of these acts.

_____ I agree to read and abide by all VBCC Safe Church policies and procedures concerning my conduct and behavior toward children, students or vulnerable adults.

Applicant Signature: _____ Date: _____

Applicant Name: _____

For office use only: I have reviewed this application and have noted any missing information:
Screening Personnel Signature: _____

Screening Personnel Name: _____ Date: _____